

NAAC Institutional Quality Sustenance and Development Survey


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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="04"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="00"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="00"/>
Certificate Programmes	<input type="text" value="00"/>
Professional Programmes (B.Tech/M.Tech /B.Ed/M.Ed /Medicine/Pharmacy /Paramedical /Nursing etc)	<input type="text" value="00"/>
Other value added programmes	<input type="text" value="02"/>
Any other programme offered (Specify)	<input type="text" value="00"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="02"/>
New programmes designed	<input type="text" value="00"/>
Programmes under revision	<input type="text" value="00"/>
Interdepartmental collaborative programmes	<input type="text" value="00"/>
Inter institutional collaborative programmes	<input type="text" value="00"/>

Number of review committee recommendations implemented (Total) 00

Number of NAAC peer team recommendations implemented 08

Number of UGC/any other expert committee recommendations implemented 00

Number of review committee recommendation under implementation 00

Number of NAAC peer team recommendations under implementation 03

Number of UGC/ any other expert committee recommendations under implementation 00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes 26

Total faculty on rolls 23

Faculty added during the year 05

Faculty positions vacant 03

Faculty left during the year 01

Total number of visiting faculty 00

Total number of guest faculty 02

Please enter a positive number.

8. Qualification of Faculty

PhD and Above 06

MPhil 04

Masters 23

MPHil awarded to existing faculty 00
MPHil awarded to existing faculty 00
Any other degree awarded to existing faculty 00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned) 16
Administrative staff (Actual strength) 08
Added during the year of reporting 05
Left during the year 01
Number of posts vacant 03

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength) 00
Technical Support Staff (Actual strength) 01
Added during the year 01
Left during the year 00
Number of posts vacant 00

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

25 / 07 / 2005

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	02
Number of value added programmes proposed	02
Number of skill oriented programmes proposed	00
Number of faculty competency and development programmes proposed	00
Number of other staff development programmes proposed	00
Number of student mentoring programmes proposed	00
Number of co-curricular activities proposed	09
Number of inter departmental cooperative schemes proposed	00
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	00

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	02
Number of value added programmes implemented	02
Number of skill oriented programmes implemented	00

- Number of faculty competency and development programmes implemented
- Number of other staff development programmes implemented
- Number of student mentoring programmes implemented
- Number of co-curricular activities implemented
- Number of inter departmental cooperative programs implemented
- Number of community extension programmes implemented
- Any other programmes suggested that are implemented (Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

- Number of seminars/ conferences/ workshops organized by IQAC within the institution
- Number of participants from the institution
- Number of participants from outside
- Number of external experts invited
- Number of external conferences/seminars/ workshops on institutional quality attended
- Number of events conducted with IQACs of other institutions as collaborative programmes

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Computer Training to the staff
- Health Awareness Program for staff and students
- Encouragement to the students for developing

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

Number of faculty members involved in curriculum restructuring/revision /syllabus development

Number of programmes in which evaluation process reformation taken up and implemented

Number of active teaching days during the current academic year

Average percentage of attendance of students

Percentage of classes engaged by guest faculty and temporary teachers

Number of self financed programmes offered

Number of aided programmes offered

Number of programmes discontinued during the year

23. Whether any systematic student feedback mechanism is in place ?

courses where
student feedback is
taken

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year 00

Number of minor research projects undertaken during the year 04

Number of major ongoing projects 00

Number of minor ongoing projects 12

Number of major projects completed 00

Number of minor projects completed 03

Number of major project proposals submitted for external funding 02

Number of minor project proposals submitted for external funding 04

Number of research publications in peer reviewed journals 18

Number of research publications in international peer reviewed journals 11

Number of research publications in national peer reviewed journals 05

Number of research papers accepted for publication in international peer reviewed journals 05

Number of research papers accepted for publication in national peer reviewed journals 00

Average of impact factor of publications reported	4.2
Number of books published	02
Number of edited books published	01
Number of books (single authored) published	00
Number of books (coauthored) published	02
Numbers of conferences attended by faculty	52
Number of international conferences attended	15
Number of national conferences attended	26
Number of papers presented in conferences	42
Number of papers presented in international conferences	13
Number of papers presented in national conferences	24
Number of conferences organized by the institution	02
Number of faculty acted as experts resource persons	01
Number of faculty acted as experts resource persons - international	00
Number of faculty acted as experts resource persons - national	01
Number of collaborations with international institutions	00
Number of collaborations with national institutions	00

Number of linkages created during the year 01

Total budget for research for current year as a percentage of total institution budget 00

Amount of external research funding received in the year 112800

Number of patents received in the year 00

Number of patents applied for in the year 00

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year 00

Number of PhDs awarded during the year 00

Percentage of faculty members invited as external experts/resource persons/reviewers/referees of any other significant research activities 10

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="384"/>
Actual enrollment during the year	<input type="text" value="282"/>
Student dropout percentage during the year	<input type="text" value="17"/>
Success percentage in the final examination across the courses	<input type="text" value="93"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="09/06"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="14"/>
Number of students admitted to institutions abroad	<input type="text" value="00"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="00"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="00"/>

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated

32. Career Guidance

Number of career guidance programmes organized

Percentage of students participated in career guidance programmes

33. Is there provision for campus placement?

No

34. If yes to Qn. 32

Number of students participated in campus selection programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist ?

No

36. If Answer is Yes to Qn 34

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students

Percentage of physically challenged

Percentage of rural students

... and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- Infrastructure
- Infrastructure facility to be developed to start at least 25% of the enlisted indoor and outdoor sports

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

- We have established 'Network Resource Center' (500sq. feet) providing linkages to all the points

47. Existence of learning resource management

Yes

No

e-database in library

ICT and smartclass
room

e-learning sources
(e-Books,
e-Journals)

Production of
teaching modules

Interactive learning
facilities

48. Internal resource mobilization : Kindly provide the amount contributed

Research

Consultancy and
training

Student contribution

Alumni contribution

Wellwishers

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for
infrastructure
development

Amount spent for
student welfare

Amount spent for
staff welfare

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of
grievances received

Number of
grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0

for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Good personal rapport of teachers with students and parents
- Zero litigations

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Locational disadvantage - small town mentality of the people, no professional approach towards education.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Initiation of Job oriented courses
- Opportunity for multi faceted growth

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Decreasing inclination towards conventional academic subjects i.e. languages, social sciences.
- Out migration towards metropolis like Mumbai for

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

It is beyond doubt that the NAAC has fomented quality.
The parameters, benchmarks and aspects given by the
NAAC and its guidance through different events have

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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